

# **Magnet Facilities**

**1998**

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# Magnet Facilities Directive

## Background

Occasionally, for a variety of reasons, some students may be required to live in residential facilities outside their home regions for extended periods. Facilities which provide services to these students create a high concentration of students with challenging needs requiring additional support and funding.

## Definitions

***“The Department”*** means the Department of Education, Culture and Employment. For the purpose of this directive, the contact person for the Department will be the Assistant Deputy Minister, Educational Development.

***“Jurisdiction”*** means Divisional Education Councils or, in Yellowknife, District Education Authorities.

***“Magnet facility”*** means a designated residential facility which provides services to students from outside the jurisdiction in which the residence is located. Educational services may be provided either within the facility or in a local school.

To receive this designation, the facility must be duly recognized by the Department of Education, Culture and Employment. This includes:

- Young Offender custody facilities and group homes operated by the Department of Justice.
- Group Homes, Treatment Centres and Safe Shelters under the auspices of the Department of Health and Social Services.

## **Purpose**

Costs for educating students normally resident in a jurisdiction, regardless of whether they are currently living at home or in a residential facility are already funded through the school finance formula.

To recognize the increased expense incurred for educating students normally resident outside the jurisdiction, additional funding is provided by formula to educational jurisdictions by the Department for designated magnet facilities.

Educational programming must be provided for the residents of the facility by an education body of that jurisdiction.

Funding is only provided for those students in the magnet facility who are normally residents of another jurisdiction. The only exception to this is Young Offender facilities which may occasionally include students from the home jurisdiction in custody.

The amount allocated is based on the approved number of students at the magnet facility who are from outside the jurisdiction and their needs as indicated on page four.

# Guidelines for Recognition of Magnet Facilities

## 1) Existing Facilities

During the 1997/98 school year, the facilities listed in Appendix I were recognized as Magnet Facilities.

To maintain ongoing funding, a request for continuation, accompanied by occupancy records for the current year and a report on the education program offered and student participation during that year, (see form, Appendix II) must be submitted to the Department annually, by the end of the school year.

## 2) New Facilities

Where a new facility is opened, or an existing facility begins to admit students from outside the jurisdiction, application must be made by the Director/Superintendent of the jurisdiction, with supporting documentation from the facility operator, to obtain Departmental designation as a "Magnet Facility".

Application should be made one year in advance of anticipated opening.

# Procedures for Funding of Magnet Facilities

- 1) **Existing Facilities - Ongoing Operations**
  - i) Complete records of occupancy must be maintained in conjunction with the facility operating agency and submitted annually with a request for continuation of the designation.
  - ii) The Director/Superintendent of the jurisdiction is ultimately responsible for the supervision and delivery of the educational program to students in the facility.
  
- 2) **New or Changed Facilities**
  - i) The Director/Superintendent of the jurisdiction will submit an application (Appendix II) with completed back-up documentation to the Department as soon as possible in advance of the planned opening of a new facility or changed functioning of an existing facility.
  - ii) The request for a new magnet facility will be reviewed by the Department and a decision regarding designation as a magnet facility will be made within four weeks of receipt of the application with the completed documentation.
  - iii) Students must be registered at a school in the community in which the magnet facility is located at the start of each school year, or immediately following transfer from another jurisdiction.
  - iv) Prior to changing the mandate or capacity, or initiating the closure, of any designated magnet facility, the Director/Superintendent of the jurisdiction should notify the Department. The request for change in designation must be submitted as early as possible, ideally a year in advance. This request should include the projected capacity, timing, and nature of the change.

# Funding Formula for Magnet Facilities

## A. Young Offender Facilities

- i) Given the transient nature of the students in these facilities, an agreed on number of student beds to be funded by the magnet facility formula will be determined annually in consultation with the Department, the educational jurisdiction and the Department of Justice.

Any request to change the number of student beds must be made to the Department in a submission by the Director/Superintendent of the jurisdiction giving documented proof that the average number of students registered in the institution has increased. Such submissions must be made a year in advance for funding adjustments to be applied the following school year.

- ii) Teaching Position Allocations:

Given the nature of the educational program offered in young offender facilities, dedicated teaching positions are allocated to the jurisdiction based on the school staffing formula for grades 10-12.

The salary allocation is based on the average salary for teachers within the respective jurisdiction.

## B. Group Homes and Treatment Centres

- i) Student Enrollment:

The number of students funded will be based on the prior year enrollment as confirmed in the annual report submitted by the jurisdiction.

- ii) Per Student Funding Allocation:

Rates at which jurisdictions are funded for students in these facilities varies according to the amount of care and individual support required.

The three levels of funding are for:

- students in temporary residency
- students in long term treatment or care facilities
- students in residential care
- students in residential care facilities requiring individual support

Funding for each level of care will be based on the magnet facility formula.

## APPENDIX I

### DESIGNATED MAGNET FACILITIES (1997- 98)

<b>Category A:</b>	<b>Young Offender Facilities</b> (Department of Justice)
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School Draw Open Custody	Yellowknife
Isumaqsungittut Youth Centre	Iqaluit
Hay River Young Offenders' Facility	Hay River
River Ridge Young Offenders' Facility	Fort Smith

<b>Category B:</b>	<b>Group Homes and Treatment Centres</b> (Department of Health and Social Services)
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McAteer House	Yellowknife
Territorial Treatment Centre	Yellowknife
* Rankin Inlet Group Home	Rankin Inlet
Trailcross	Fort Smith

\* did not operate as a magnet facility in '97-'98



**APPENDIX II**

**EDUCATION, CULTURE AND EMPLOYMENT**

**APPLICATION FOR RECOGNITION AS A MAGNET FACILITY**

Name of Facility: \_\_\_\_\_

Manager: \_\_\_\_\_

Location: \_\_\_\_\_

Funding Department: \_\_\_\_\_

Divisional Education Council/  
District Education Authority: \_\_\_\_\_

**TYPE OF FACILITY**

Young Offender - Open: \_\_\_\_\_ Group Home: \_\_\_\_\_

Young Offender - Secure: \_\_\_\_\_ Treatment Centre: \_\_\_\_\_

Other (specify): \_\_\_\_\_

Number of student beds: \_\_\_\_\_

Number of students from other jurisdictions: \_\_\_\_\_

Average length of stay of students: \_\_\_\_\_

Average occupancy rate: \_\_\_\_\_

Date of Opening: \_\_\_\_\_

Signature: \_\_\_\_\_  
DIRECTOR/SUPERINTENDENT

\_\_\_\_\_  
MANAGER OF FACILITY

\_\_\_\_\_  
DATE:

**ATTACHMENT I**

**LIST OF RESIDENT STUDENTS**

Name of Facility: \_\_\_\_\_

<b>Student Initials</b>	<b>Date of Birth</b>	<b>Status (CW/YO)</b>	<b>Home Community</b>	<b>Admission Date</b>	<b>Discharge Date</b>

\_\_\_\_\_ FACILITY MANAGER

\_\_\_\_\_ DATE

## ATTACHMENT II

### EDUCATIONAL PROGRAM OVERVIEW

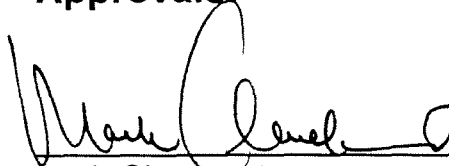
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### EDUCATION RESOURCE ALLOCATION: (funding provided by Jurisdiction)

<b>I</b>	<b>Staffing:</b>	<b>Numbers</b>	<b>Dollar allocations</b>
	(i) Teachers		
	(ii) Other		
<b>II</b>	<b>Operations &amp; Maintenance (O&amp;M):</b>		<b>Dollar allocations</b>
	(i) Materials & Supplies		
	(ii) Other		

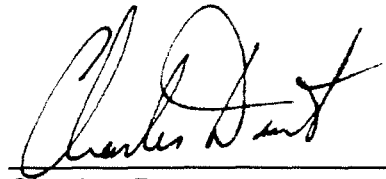
This directive shall be monitored and reviewed by the Department of Education, Culture and Employment at least every 5 years calculated from the date of issuance.

**Approvals:**



Mark Cleveland  
Deputy Minister  
Department of Education,  
Culture and Employment

September/98



Charles Dent  
Minister  
Department of Education,  
Culture and Employment

September/98