

Canada- Northwest Territories Job Grant

Employer Information

What is the Canada-Northwest Territories Job Grant

The Canada Northwest Territories Job Grant is a cost-sharing program that helps employers offset the cost of training for new or current employees. The Grant helps Northerners gain the skills they need to fill available jobs; it helps employers invest in their workforces, equipping workers with the training necessary to make their businesses succeed.

WHO can apply

Employers with a plan to train workers for new or better jobs in the Northwest Territories may apply. This includes:

- private sector employers
- not-for profit sector employers
- designated crown corporations and Aboriginal Governments

Participating employers must have a job available for the trainee upon successful completion of the training.

Applicants must be legal entities entitled to operate in the Northwest Territories.

WHO can receive training

Training for both current and future employees is eligible, including individuals who are:

- unemployed and seeking training to get a job
- working but underemployed and seeking training to get a better job
- employed but looking to training for a better job
- employed but seeking training to enhance their skills in an existing job

In any case, the employer must have a **guaranteed job** available to the participant once the training is complete.

Trainee participants must be Canadian citizens or permanent residents.

HOW MUCH is available

Employers can receive up to two-thirds of the cost of training to a maximum government contribution of **up to \$10,000** per grant; employers must contribute the remaining one-third.

Employers may apply for any number of grants, but the maximum government contribution under the Canada-Northwest Territories Job Grant is \$10,000 per unique individual. This maximum amount may be utilized over a period of time and/or for more than one training opportunity.

HOW to apply

Contact your [Regional ECE Services Centre](#).

WHAT TYPE of training is covered

Training must be provided by an approved third-party trainer, such as:

- universities
- community or career colleges
- trade union training centres
- private trainers

Employers may propose other organizations to deliver training, such as equipment manufacturers, software developers and private trainers (consultants) if they have:

- Applicable curriculum available or curriculum development expertise
- Qualified trainers (credentials and/or experience)

The Government of the Northwest Territories will review the proposal and determine if the suggested trainer is approved.

The training can take place in a variety of settings, including a classroom or training facility, a workplace or online.

The employer is responsible to select and contract directly with the approved trainer. The trainer will invoice the employer for the training costs; the employer is reimbursed by the GNWT.

Eligible training must meet the needs of the business and lead to a guaranteed job. This includes, but is not limited to:

- essential skills training;
- technical training;
- business training;
- management and leadership training;
- short-term certificate training.

The training must be completed within 52 weeks of receiving grant approval.

WHAT TRAINING COSTS are eligible

The grant covers:

- tuition fees or fees charged by a third-party trainer
- mandatory student fees
- fees for textbooks, software and other required materials
- examination fees



Northwest Territories Education, Culture and Employment

Canada

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For more information, please contact your Regional ECE Service Centre:

Beaufort Delta ECE Service Centre

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Deh Cho ECE Service Centre

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North Slave ECE Service Centre

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Sahtu ECE Service Centre

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Fort Smith ECE Service Centre

Sweetgrass Building
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Hay River ECE Service Centre

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