

We are Here to Help

How do you apply?

Contact your regional ECE Service Centre
for more information.

Contact Us

Regional ECE Service Centres:

Fort Simpson.....(867) 695-7338

Dehcho Regional Education Centre

Fort Smith.....(867) 872-7425

Sweetgrass Building

Hay River.....(867) 874-5050

Courthouse Building

Inuvik.....(867) 777-7365

GNWT Multi-use Building

Norman Wells.....(867) 587-7157

Edward G. Hodgson Building

Yellowknife.....(867) 766-5100

Nova Plaza

www.ece.gov.nt.ca

Building Essential Skills

Developing job-related skills

Building Essential Skills and Building Essential Skills-Apprenticeship provide financial assistance for training opportunities that help **Employment Insurance participants** return to work.



If you would like this information
in another official language, call us.

Am I Eligible?

To be eligible for Building Essential Skills or Building Essential Skills-Apprenticeship you must:

- Currently reside in the Northwest Territories
- Need skills training or basic education in order to return to the labour market
- Be one of the following:
 - Currently receiving Employment Insurance (EI) benefits
 - Received EI benefits within the last 3 years
 - Received EI maternity/parental benefits or had a medical EI claim within the last 5 years

Eligible Training Activities

Eligible training activities may include, but are not limited to:

- Workplace essential skills
- Employment readiness programs
- Pre-employment training courses
- Skill-specific training programs
- Apprenticeship Technical Training
- Academic upgrading
- Life skills

Building Essential Skills will cover only one semester of academic upgrading and life skills training, which must lead to further skills training.

Financial assistance is available for training programs that run for 1 week to a maximum of 52 weeks.

Eligible training activities must be for full-time studies at an approved institution or training provider.

Financial Assistance

Financial assistance may include:

- Tuition/course costs
- Books/materials costs
- Special equipment costs
- Living expenses
- Childcare costs
- Special support costs if you have a disability
- Transportation costs

While in training, you can still access EI benefits.

You will be expected to make a minimum financial contribution towards your training. The amount you must contribute will vary depending on your needs.

Apprentices will be responsible for paying their own tuition as required by the *Apprenticeship, Trade and Occupation Certification Act* and Regulations.

