



# **Guidelines | 2024**

## Education Hall of Fame Induction Program

If you would like this information in another official language, call us.

English

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Si vous voulez ces informations dans une autre langue officielle, contactez-nous.

French

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Kīspin ki nitawihṭīn ē nīhīyawihk ōma ācimōwin, tipwāsīnān.

Cree

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Tłıchq̄ yatı k'èè. Dı wegodı newq̄ dè, gots'ó gonede.

Tłıchq̄

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ᑭᑦᑲᑦᑲᑦ ᑲᑦᑲᑦ ᑲᑦᑲᑦ ᑲᑦᑲᑦ ᑲᑦᑲᑦ ᑲᑦᑲᑦ ᑲᑦᑲᑦ ᑲᑦᑲᑦ ᑲᑦᑲᑦ.

Chipewyan

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Edı gondı dehgáh got'ıe zhatıé k'ée edat'éh enahddhę nıde naxets'é edahfi.

South Slavey

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K'áhshó got'ıne xədə k'é hederı ɬedıhtl'é yerınwę nıde dúle.

North Slavey

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Jii gwandak izhii ginjik vat'atr'ıjáhch'uu zhit yinohtan jı', diits'at ginohkhii.

Gwich'in

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Uvanittuaq ilitchurisukupku Inuvialuktun, ququaqluta.

Inuvialuktun

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ᑕᑦᑲᑦᑲᑦ ᑲᑦᑲᑦ ᑲᑦᑲᑦ ᑲᑦᑲᑦ ᑲᑦᑲᑦ ᑲᑦᑲᑦ ᑲᑦᑲᑦ ᑲᑦᑲᑦ.

Inuktitut

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Hapkua titıqqat pijumagupkit Inuinnaqtun, uvaptinnut hivajarlutit.

Inuinnaqtun

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Indigenous Languages:  
Indigenous\_languages@gov.nt.ca

French: 867-  
767-9348  
866-561-1664 Toll Free

# Table of Contents

Purpose .....	4
Program Overview.....	4
Awards Categories .....	5
Nomination Guidelines.....	5
Selection Criteria .....	6
Additional Selection Criteria .....	7
Program Capacity .....	7
Program Expectations.....	8
Roles and Responsibilities .....	8

## Purpose

The Education Hall of Fame (EHOF) provides lasting recognition and gratitude toward those who have provided exemplary service or made a lasting impression to the field of education in the Northwest Territories. Through induction into the Education Hall of Fame, the Minister of Education, Culture and Employment (ECE) recognizes individuals that have gone above and beyond their expected duties by creating a safe and inclusive environment, empowering those around them, building a strong sense of community, overcoming challenges and being a life-long learner.

## Program Overview

The annual inductions into EHOF are administered in three distinct stages:

1. Nomination period (mid-February to mid-April)
2. Nomination review & evaluation by the EHOF Selection Committee (April-May)

The following illustrates the steps involved in processing EHOF nominations:

- A nominator must submit a complete EHOF nomination package during the official nomination period, using the nomination forms available on the Department of Education, Culture and Employment website.
  - After the nomination period closes, all nominations are reviewed by the EHOF Selection Committee, consisting of a representative from the Department of Education, Culture and Employment, the Early Childhood Educator community, the Northwest Territories Teachers' Association, the Post-Secondary Education community and the Northwest Territories Superintendents' Association. The selection committee is chaired by the Assistant Deputy Minister of Education and Culture. Nominations that fulfill the Nomination Guidelines are screened in for further evaluation and rating. The committee then evaluates and rates all qualified nominations.
  - Based on the rankings from the selection committee evaluations, it recommends potential inductees to the Minister of Education, Culture and Employment.
  - The Minister of Education, Culture and Employment determines the EHOF inductees and selects the Minister's Choice Award.
3. EHOF Induction Ceremony (May-June)
    - The EHOF induction ceremony is held annually.

## Award Categories

There are five award categories for the EHOFF given each year, in addition to the Minister's Choice Award. An individual, team or organization may be nominated and recognized in any of the following award categories, provided they meet the criteria specified:

- **Community Outreach:** Recognizes outstanding individual or team contribution(s) to education in a community (including but not limited to on-the-land learning, coaching).
- **Early Childhood Education:** Recognizes outstanding individual or team contribution(s) to early childhood education and children.
- **Junior Kindergarten to Grade 12 (JK-12) Education:** Recognizes outstanding individual or team contribution(s) to JK-12 education and JK-12 students.
- **Post-Secondary Education:** Recognizes outstanding individual or team contribution(s) to post-secondary education and post-secondary students.
- **Leadership in Education:** Recognizes outstanding individual or team contribution(s) to education across multiple communities in the Northwest Territories.

The **Minister's Choice Award** is selected by the Minister of Education, Culture and Employment to recognize excellence in individual or team contribution(s) to education. This decision may be made independently of the regular selection process.

If there are no nominations that meet the criteria for an award category, the nomination category will be unawarded for that year.

## Nomination Guidelines

- Nominations must be received by the published deadline to be considered for the Education Hall of Fame. Nominations received after the deadline will not be considered, and may be resubmitted the following year.
- Per calendar year, one (1) individual, team or organization will be inducted into each EHOFF award category.
- Nominations are considered and evaluated by the EHOFF Selection Committee based solely on the information provided on the EHOFF Nomination Form by the nominator. Outside information and/or personal experiences with the nominee will not be considered. Additional information (i.e., reference letters) will not be considered.
- A maximum of eight (8) individuals can be submitted in a nomination for a team or organization. It is recommended that team members who had direct involvement and were instrumental to the success of the project/organization be included in the nomination. It is the nominator's responsibility to ensure that only people critical to the project are named in the nomination package.
- Nominators must check with nominees before nomination to ensure they agree with being nominated.

## Selection Criteria

The following section outlines the Selection Criteria and considerations that are applied during the EHOFF nomination review, evaluation, and selection process.

Nominations must demonstrate excellence or outstanding achievements in at least three selection criteria listed below.

For example, if an individual is nominated in the award category of *JK-12 Education*, the nominator will provide evidence of excellent or outstanding performance in at least 3 of the 6 criteria below related to the individual's role or work experience in JK-12 Education.

Excellence is characterized by an individual/team/organization consistently going above and beyond expectations and demonstrating innovation in education. All nominations are rated according to six (6) criteria:

- **Safe and Inclusive Environment** recognizes teams and/or individuals that have gone above and beyond their duties to create an inclusive and safe learning environment within their community.
- **Empowering Those Around Them** recognizes teams and/or individuals that have gone above and beyond their duties to increase child/student/adult agency and ownership of learning within their community.
- **Strong Sense of Community** recognizes outstanding contributions to building a strong sense of community.
- **Perseverance** recognizes outstanding determination of teams and/or individuals that have overcome challenges while implementing significant contribution in education to their community.
- **Indigenous Teaching and Learning** recognizes outstanding individuals and/or teams that have gone above and beyond their duties in creating and building an educational community that centres, respects, and promotes Indigenous worldviews, cultures and languages as integral and foundational in the NWT.
- **Being a Life-long Learner** recognizes outstanding commitment to education through personal and professional growth.

Nominations will be evaluated and considered by the EHOFF Selection Committee based solely on the information and evidence provided on the EHOFF Nomination Form by the nominator. This form should be completed in full, and it is recommended that the nominator review the form prior to submission to ensure the evidence and information provided demonstrates how the nominee(s) meets the selection criteria. Additional information (i.e., reference letters) will not be considered.

Please note that a nominee(s) can be nominated in more than one (1) award category on the same EHOFF Nomination Form.

## Additional Selection Criteria

- Nominations must demonstrate that the nominee has shown excellence or outstanding performance in at least three of the six Selection Criteria for consideration.
- Based on the nomination form, the selection committee can suggest an award category best suited for the nominee.
- Nomination forms must be completed in full to be considered.
- Selection is based solely on merit.
- There is no requirement set for representation by region, gender or ethnicity. The most deserving nominees are selected.
- Decisions are based on information provided by the nominators. Outside knowledge the selection committee has of an individual or team will not be considered. Additional information (i.e., reference letters) will not be considered.
- An award category can go unawarded if no nominations meet the requirements.

## Program Capacity

The following chart outlines the available distribution and maximum\* number of EHOFF inductees each year:

Award Category	Number of Recipients per Category	Number of Team/Organization Members Permitted
<b>Community Outreach</b>	1	8
<b>Early Childhood Education</b>	1	8
<b>JK-12 Education</b>	1	8
<b>Post-Secondary Education</b>	1	8
<b>Educational Leadership</b>	1	8
<b>Minister's Choice Award*</b>	1	8

\* The **Minister's Choice Award** is selected by the Minister of Education, Culture and Employment to recognize excellence in individual or team contribution(s) to education. This decision may be made independently of the regular selection process.

## Program Expectations

The Department of Education, Culture and Employment (ECE) will reimburse each inductee and a companion for:

1. Transportation costs to and from their home community to Yellowknife for each inductee and one companion; and
2. Accommodations and per diems.

Please note that ECE requires that invoices be forwarded within three weeks of the travellers' return date for reimbursement.

Each inductee is responsible for booking their own travel and accommodations for themselves and their travelling companion. A block booking of rooms has been set aside for the Education Hall of Fame at a nearby hotel. Once selected, inductees will receive information to finalize hotel rooms and book appropriate travel arrangements.

If a team/organization is inducted, upon proof of receipts, travel costs associated with attending the EHOFF Induction Ceremony will be reimbursed for the team/organization lead and one companion.

If an individual is inducted posthumously, travel costs associated with attending the EHOFF Induction Ceremony will be reimbursed for a family member and a companion upon proof of receipts.

## Roles and Responsibilities

ECE is responsible for all aspects of delivering the Education Hall of Fame induction program.