

# **Fact Sheet**

# Career Development Services

The Department of Education, Culture and Employment provides Career Development Services to ensure that NWT residents have tools to develop the skills and knowledge to participate fully as productive citizens in the northern economy.

## **Services**

Services and Supports include:

- Access and help to interpret labour market information
- Career counselling
- Career Action Planning
- Job search assistance
- Resume & cover letter guidance
- Interview preparation
- Referral to other resources

# **Funding**

Regional ECE Career Centres provide funding for a range of skills development activities like:

- Upgrading
- Apprenticeship
- Other short term training
- On-the-job training
- Self-employment development

# Who can apply?

All Canadians, permanent and temporary residents can access Career Development Services through any Regional ECE Career Centre.

# How to apply

- 1. Contact a Regional ECE Service Centre.
- 2. Go to an initial assessment session.
- 3. Work one-on-one with a Career Development Officer to figure out your next steps.

# For more information...

www.ece.gov.nt.ca/advanced-education/career-employment

# **How to reach a Regional ECE Service Centre:**

# Beaufort Delta Region, Inuvik GNWT Multi-Use Building 106 Veterans Way Phone (867) 777-7365 Toll Free 1-855-283-9311

Fax (867) 777-7218

### Sahtu Region, Norman Wells

Edward G. Hodgson Building 1A Raven Road Phone (867) 587-7157 Toll Free 1-866-814-9840 Fax (867) 587-2612

#### **Dehcho Region, Fort Simpson**

Dehcho Regional Education Centre 9802-98 Ave Phone (867) 695-7338 Fax (867) 695-7351

### South Slave Region, Fort Smith

Sweetgrass Building 177 McDougall Road Phone (867) 872-7425 Fax (867) 872-4507

## North Slave Region, Yellowknife

Nova Plaza 5019 – 52nd Street Phone (867) 767-9356 Toll Free 1-866-768-8145 Fax (867) 873-0423

### South Slave Region, Hay River

Court House Building 8 Capital Drive Phone (867) 874-5050 Fax (867) 874-5062