

2016-2017 Operating Budget

**Commission scolaire
francophone
TNO**



**Commission scolaire francophone
Territoires du Nord-Ouest**

Table of Contents

Table of Contents	1
Introduction.....	2
Programs and Services	2
Budget Overview and Highlights	3
Financial Schedules	4

Introduction

The Commission scolaire francophone was established under the Education Act of the government of the Northwest Territories by order of the Minister in 2000. The Commission scolaire francophone, Territoires du Nord-Ouest shall offer French first language instruction in the education districts within its jurisdiction.

- The Commission scolaire francophone offers preschool to Grade 12 levels in both schools in Yellowknife and Hay River. Ecole Allain St-Cyr is located in Yellowknife and École Boréale is located in Hay River.
- As of September 30 2015, the Commission scolaire francophone des TNO had 216.5 students enrolled compared to 222.5 students on September 30 2014.
- The Commission scolaire francophone des TNO has 38 employees

Programs and Services

General description of budget categories:

- Administration

The administration section includes a budget for salaries and benefits for the Commission scolaire francophone TNO (CSFTNO) staff, honoraria for Board Trustees and administration O&M expenses.

- School Programs

This section includes a budget to operate the school system such as salaries and benefits for classroom teachers, consultants, secretaries and custodians. It also covers professional development, materials and supplies for the classroom and student transportation.

- Inclusive Schooling

The budget for inclusive schooling is to provide support systems and services to enable all students to be included as full participants in regular, age-appropriate classes. This includes salaries and benefits for program support teachers and education assistants, professional development, materials and supplies for the classroom in both schools.

- Aboriginal Language and Cultural Based Education Programs (ALCBE)

The budget for ALCBE supports salaries and benefits for the Aboriginal Culture specialists to plan and organize school activities and O&M for these activities.

- Facility and Maintenance

The budget for Infrastructure covers the operating and maintenance costs for the schools not covered by the GNWT. This section also includes staffing and other employee benefits costs to the CSFTNO.

Budget Overview and Highlights

The Department of Education, Culture and Employment provides the majority of revenue for the CSFTNO. Total expected revenue is \$6,025,000 and the projected expense is \$6,202,000. This leaves a projected operating deficit of \$176,000.

The budget approved by the Board of Trustees of the CSFTNO represents its commitment to offer quality French first language instruction from preschool to grade 12.

Budget highlights:

- Increase in school staffing.
- The majority of the projected deficit is to support of the 2015-2020 Strategic Plan. These funds are taken from the CSFTNO Accumulated Surplus.
 - \$86,000 - Implementation of the preschool program
 - \$30,000 - Communication and marketing plan
 - \$40,000 - Update on governance policies and other strategic plan objectives.

Financial Schedules

Commission scolaire francophone des TNO
Consolidated Statement of Revenues and Expenses

	2016-2017 Budget	2015-2016 Approved Budget	2015-2016 Projected Actual
OPERATING FUND			
REVENUES			
Government of the NWT			
Regular Contribution	4,582,460	4,455,809	4,465,905
French Language Contribution	1,152,850	1,152,850	1,152,850
Aboriginal Language Contribution	-	-	-
Other Contribution	50,000	10,000	71,794
Capital Contribution	-	-	-
Total GNWT	5,785,310	5,618,659	5,690,549
Federal Government	45,500	44,400	44,400
Property Tax Requisitioned	-	-	-
Other School Authorities	-	-	-
Education Authority Generated Funds			
Rentals	-	-	-
School Fees	185,000	5,000	9,175
Sales	-	-	-
Investment Income	10,000	-	18,000
Other	-	70,000	70,000
Total Generated Funds	195,000	75,000	97,175
TOTAL REVENUES	6,025,810	5,738,059	5,832,124
EXPENSES			
Administration	699,353	718,649	645,733
School Programs	4,402,623	3,998,029	4,091,251
Inclusive Schooling	840,098	852,788	798,912
Aboriginal Language & Culture-Based Education	153,937	168,933	170,823
Facilities and Maintenance	106,300	103,065	96,951
Debt Services	-	-	-
TOTAL EXPENSES	6,202,311	5,841,464	5,803,670
SURPLUS (DEFICIT)	-176,501	-103,403	28,454
PROJECTED ACCUMULATED SURPLUS (DEFICIT)	-	-	-

Commission scolaire francophone des TNO
Consolidated Details of Expenses

	Administration	School Programs	Inclusive Schooling	Aboriginal Language & culture-Based Education	Facilities & Maintenance	TOTAL
SALARIES						
Teachers' Salaries		2,960,640	439,680	66,937		3,467,257
Instruction Assistants		208,834	173,566			382,400
Non Instructional Staff	368,171	574,843	60,572			1,003,586
Board/Trustee Honoraria	38,000			32,000		70,000
EMPLOYEE BENEFITS						
Employee Benefits/Allowances					26,000	26,000
Leave And Termination Benefits					20,000	20,000
SERVICES PURCHASED/CONTRACTED						
Professional/Technical Services		82,870	98,480			181,350
Postage/Communication	15,200	15,000				30,200
Utilities						0
Travel	28,232	38,400	9,000	18,000		93,632
Student Transportation (Busing)		67,000				67,000
Advertising/Printing/Publishing	35,000				12,000	47,000
Maintenance/Repair		17,500			48,300	65,800
Rentals/Leases	14,000	95,000				109,000
Other Contracted Services	156,200	52,000	35,000			243,200
MATERIALS/SUPPLIES/FREIGHT						
Materials	43,800	290,536	20,500	37,000		391,836
Freight	750	0	3,300			4,050
DEBT						0
TOTAL	699,353	4,402,623	840,098	153,937	106,300	6,202,311

Commission scolaire francophone des TNO

Details of Aboriginal Language and Culture-based Education Expenses

	Student Instruction	Teaching/ Learning Resources	Professional Development	School Activities and Integrated Community Programs	Total
SALARIES/HONORARIA					
ALCBE Teachers				66,937	66,937
Language Consultants					0
Instruction Assistants					0
Non Instructional Staff					0
Honoraria				22,000	22,000
Elders in Schools				10,000	10,000
EMPLOYEE BENEFITS					
Employee Benefits/Allowances					0
SERVICES PURCHASED/CONTRACTED					
Professional/Technical Services					0
Travel				18,000	18,000
Student Transportation (Bussing)					0
Advertising/Printing/Publishing					0
Maintenance/Repair					0
Rentals/Leases					0
Other Contracted Services					0
MATERIALS/SUPPLIES/FREIGHT					
Materials				37,000	37,000
Freight					0
TOTAL	0	0	0	153,937	153,937

Commission scolaire francophone des TNO

Details of Inclusive Schooling Expenses

	Staff Development	Intervention Strategies	Assistive Technology	Student Resources	Southern Placements	Magnet Facilities	General Inclusive Schooling	Total
SALARIES								
Program Support Teachers							294,568	294,568
Consultants								0
Support Assistants							173,566	173,566
Non Instructional Staff							205,684	205,684
Honoraria								0
EMPLOYEE BENEFITS								
Employee Benefits/Allowances								0
SERVICES PURCHASED/CONTRACTED								
Professional/Technical Services	123,480						10,000	133,480
Travel	7,000						2,000	9,000
Student Transportation (Bussing)								0
Advertising/Printing/Publishing								0
Maintenance/Repair								0
Rentals/Leases								0
Other Contracted Services								0
MATERIALS/SUPPLIES/FREIGHT								
Materials							20,500	20,500
Freight							3,300	3,300
TOTAL	130,480	0	0	0	0	0	709,618	840,098

Commission scolaire francophone des TNO
Schedule of Approved Person Years

	<u>Person Years</u>
Administration Staff	3.00
School Programs:	
Teachers	22.40
Consultants	1.50
Classroom Assistants	2.00
Secretaries	2.00
Custodians	2.00
School Community Counsellors	2.00
Inclusive Schooling:	
Consultants	2.00
Student Support Teachers	2.00
Student Support Assistants	2.00
Counsellors	2.00
Aboriginal Language & Culture-Based Education:	
Aboriginal Language Consultants	0.40
Aboriginal Language Specialists	0.40
Aboriginal Language Assistants	0.40
Other - Early Childhood	3.00
Total Person Years	38.30