

Building a skilled
and productive workforce

Building Essential Skills

Helping you develop
job-related skills

Other Brochures in this Series

- ▶ Apprenticeship Training on the Job
- ▶ Community Literacy Development Fund
- ▶ Cultural Projects Contributions
- ▶ Employment Assistance Services
- ▶ Graduate Transition Program
- ▶ Individual Skill Enhancement
- ▶ Learning Support for Persons with Disabilities
- ▶ Local Labour Market Partnerships
- ▶ Self Employment Option
- ▶ Training on the Job
- ▶ Youth Employment

NWT Career Centre, Canada/NWT Service Centre

Fort Simpson

2nd Floor, Deh Cho Hall 695-7338 Fax 695-7351

Fort Smith

Sweetgrass Building 872-7425 Fax 872-4507

Hay River

Courthouse Building 874-5050 Fax 874-5062

Inuvik

Mack Travel Building 777-7365 Fax 777-7218

Norman Wells

Town Square 587-7120 Fax 587-2612

Yellowknife

Greenstone Building 766-5100 Fax 873-0423

www.ece.gov.nt.ca

www.jobsnorth.ca



Si vous désirez ces renseignements dans une autre langue officielle, veuillez communiquer avec nous.

What is *Building Essential Skills*?

Building Essential Skills (BES) provides short-term training to help unemployed individuals return to work quickly.

BES may also provide financial assistance to apprentices who attend technical training.

Am I Eligible?

To be eligible for Building Essential Skills, you must:

- ▶ Be currently receiving Employment Insurance benefits (EI), or have an EI claim which ended within the past 3 – 5 years;
- ▶ Currently reside in the NWT;
- ▶ Complete a Career Action Plan or Return to Learning Plan;
- ▶ Need skill training or basic education to return to work; **and**
- ▶ Be entering full-time studies at an approved institution.

Registered NWT apprentices may seek assistance through Building Essential Skills.

My Contribution

You are expected to make a financial contribution towards your training.

The amount you must contribute will vary depending on your needs.

Financial Assistance

You may be eligible for:

- ▶ Tuition
- ▶ Books/materials
- ▶ Living away expenses
- ▶ Dependent child care
- ▶ Special supports if you are disabled
- ▶ Transportation
- ▶ Special equipment

You may continue to receive EI benefits.

Length of Program

The duration of the program must be a maximum of 52 weeks or less.

How to Apply

Contact your local Career Centre for more information.

