



JUL 27 2009

CHAIRPERSONS
DIVISIONAL EDUCATION COUNCILS

CHAIRPERSONS
YELLOWKNIFE DISTRICT EDUCATION AUTHORITIES

CHAIRPERSON
DETTAH DISTRICT EDUCATION AUTHORITY – DETTAH

CHAIRPERSON
TŁIČHŦ COMMUNITY SERVICES AGENCY

CHAIRPERSON
COMMISSION SCOLAIRE FRANCOPHONE, TERRITOIRES DU NORD-OUEST

Revised Finance and Administration Manual for Education Authorities

I am pleased to provide you with this updated *Financial and Administration Manual for Education Authorities (FAMEA)* which directs how local education authorities are to administer their affairs. Please note there have been some major revisions since the manual was originally issued in 1993. There are a number of new and/or revised policies and procedures that are reflected in this release.

This manual will be posted on the Department of Education, Culture and Employment (ECE) website. Be advised that the most recent version will always be available there. If the education authority wishes to maintain a hardcopy of the manual, it is the authority's responsibility to ensure that it is updated and that it is the same version that is on ECE's website.

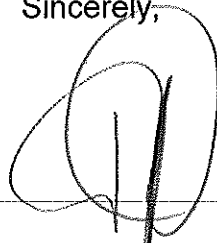
This manual includes directives specific to education authorities. Please be aware that this manual does not contain all relevant legislation or policies which are binding on education authorities. Part 1 of the manual lists other legislation, manuals, and directives which you should familiarize yourself with. You may access this material on the Government of the Northwest Territories website.

.../2



I trust that this revised manual will assist education authority officers as they fulfill their administrative responsibilities.

Sincerely,

A handwritten signature in black ink, appearing to be 'J. Lafferty', written over a horizontal line.

Jackson Lafferty

Enclosure

- c. Dan Daniels
Deputy Minister
Education, Culture and Employment